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## **Job Opening: COMMUNITY ORGANIZER**

The NYC AIDS Housing Network (NYCAHN) is a membership organization comprised and led by low-income people living with HIV/AIDS working in a unique coalition with nonprofit housing providers and AIDS service organizations. In our ten year history, we have won many important victories guaranteeing the right to safe and affordable housing, as well as addressing the root causes of the epidemic related to healthcare, welfare, and criminal justice issues.

NYCAHN is hiring a Community Organizer who will be responsible for expanding our membership base and coordinating our affordable housing campaign for low-income people with AIDS ("No More Than 30% Towards Our Rent"). We are seeking someone with a commitment to developing grassroots leadership and effective advocacy strategies that result in concrete improvements that benefit the lives of our members.

### ***SPECIFIC RESPONSIBILITIES INCLUDE (but are not limited to):***

- *Membership recruitment:* Increase the number of active NYCAHN members by meeting targeted membership recruitment goals, especially through outreach to clients at NYC welfare centers for people with AIDS.
- *Campaign coordination:* Assist NYCAHN members in developing and implementing advocacy strategies to win affordable housing for low-income people with AIDS. Campaign coordination may include convening large strategy sessions, research, writing and direct action. Support for additional campaigns (e.g. *HASA for All*) will also be required.
- *Training & Leadership Development:* Conduct advocacy and organizing trainings for our individual members, especially through teach-ins and workshops at AIDS housing and service organizations.
- *Membership meetings:* Convene regular NYCAHN membership meetings.
- *Administrative:* Assist with grant reporting, limited fundraising and administrative activities as required.

This position will be supervised by our Lead Organizer.

### ***REQUIREMENTS:***

- Minimum one year of community organizing experience.
- Basic computer skills, including ability to use the internet, email, and wordprocessing (e.g. Microsoft Word) and spreadsheet (e.g. Excel) programs.

- Strong public speaking and interpersonal skills.
- Ability to work independently and handle stressful situations.
- Willingness to spend up to 50-75% outside the office working in the field.
- Bilingual Spanish-English speakers are strongly preferred.

### ***SALARY & APPLICATION:***

Application DEADLINE: Please apply no later than March 23, 2008. Applications may be considered past this deadline if we do not find a suitable candidate.

Salary is commensurate with experience. NYCAHN offers a generous benefits package of four weeks of vacation and a 100% employer covered health and dental plan.

NYCAHN is an equal opportunity employer. People of color, people living with HIV/AIDS, LGBT and women are strongly encouraged to apply.

Please submit a cover letter, resume, writing samples (not necessary, but helpful), and three references (names and contact info) in Microsoft Word or PDF format to Sean Barry at [barry@nycahn.org](mailto:barry@nycahn.org).

Your *cover letter* should, at a minimum, include answers to the following questions:

1. Why are you interested in this position?
2. Have you had experience in issue advocacy campaigns? If so, what issues?
3. Have you had experience building a membership organization or as an organizer?
4. What are your salary expectations?
5. How did you hear about this opening? (Please be specific, telling us who referred you or what publication or website listed the position)

Please visit [www.nycahn.org](http://www.nycahn.org) to learn more about NYCAHN.